07 NCAC 02H .0107 BORROWING PRIVILEGES

(a) Library materials and equipment shall be available to all registered borrowers in accordance with the rules set forth in this Subchapter.

(b) Circulated materials may be checked out by registered borrowers for 28 calendar days ("loan period").

(c) Registered borrowers may reserve circulated materials and have them placed on hold. Materials shall be reserved by:

(1) visiting the library circulation desk;
(2) online at ncgov.nccardinal.org;
(3) calling the Government and Heritage Library at 919-814-6790; or
(4) submitting an email to slnc.reference@ncdcr.gov.

Materials placed on hold shall be held at the library circulation desk for five business days.

(d) Registered borrowers may renew loaned materials once per loan period. Renewals shall be made in the same manner as provided in Paragraph (c) of this Rule.

(e) Borrowed materials shall be returned by 5:00 p.m. on the last day of the loan period. Any borrowed materials not returned in accordance with this Paragraph shall be classified as overdue. An overdue notice shall be sent to the borrower by email or U.S. Mail for any materials that are not returned or renewed prior to the end of the loan period. Borrowers shall not be fined for overdue books.

(f) The status of borrowed items shall be changed to lost for items not returned after 90 calendar days. Borrowers shall be required to comply with Rule .0103 of this Section to replace lost items.

(g) Failure to comply with Paragraph (e) of this Rule may result in the restriction or suspension of a borrower's privileges as set forth in Rule .0109 of this Section.

History Note: Authority G.S. 125-2(4); 143B-10;
Eff. September 1, 2017;
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